RENTAL HOTSHEET SUBMISSION FORM

DEADLINE FOR SUBMITTING A RENTAL LISTING IS WEDNESDAY 1:30 PM

Fill out form and fax it back to 619-421-0087

Phone: 619-421-7811 • 880 Canarios Court, Chula Vista, CA 91910

Hotsheet ID#_____

Listing Handling Instructions:

- ☐ New
- ☐ Change
- ☐ Renew
- ☐ Cancel
- ☐ Trash Service Paused*

*Tenant must call Allied Waste Customer Service at 619-421-9400 to resume Service.

Rental Category:

☐ Single Family ☐ Condo ☐ Studio ☐ Apartment ☐ Townhome ☐ Duplex ☐ Office/Commercial

Zip Code:	Street Address	Referral Fee: (Yes, Call, %, $)	Date Available

Bedrooms	Bathrooms	Square Foot	Special Features:
			☐ Family Rm. ☐ Fire Place ☐ Garage ☐ Pool ☐ Pets ☐ Lock Box ☐ Occupied ☐ Vacant

Rent:	Deposit:	Company Name:	Agent Name:	Listing Agent Phone #:

☐ **Please charge my account (MUST BE A PSAR BROKER MEMBER) or**

Please bill my ☐ VISA ☐ MasterCard ☐ Discover ☐ Amex

Card Number:	Expiration Date:
Name on Card:	Verification Code:
Billing Address:	Zip code:
Signature on Card:	
Checks: Make Payable to PSAR	Check Number:

- You must have your Broker's License and be authorized to do Property Management in the state of California
- Rental Hotsheet ads run for 4 weeks
- Cost is $15 for PSAR Members, $30 for non-members
- Please do not use property owners' phone number on your submission
- You may also download the form on line at www.psar.org

I have read, understand and agree to abide by the rules required for submitting a listing on the Rental Hotsheet:

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Signature Mandatory

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